

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

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Chairman Joel Buckley • Vice-Chair Jay Brandt • Supervisor Gary Painter
Secretary Shirley Meyers • Treasurer Dolores Kuntz

January 3, 2012 Board of Supervisors Organization Meeting Agenda

1 Opening:

- 1.1 **Executive Session** (7pm) - Only Supervisors
- 1.2 Call to Order (730pm) – advertised, recorded, pledge, silence
- 1.3 Executive Session Disclosure (if any), Other Announcements, Scheduled Events:
BoA 1/4, CMA 1/10, COG dinner 1/16, PR 1/17, EITCC 1/18?, PC 1/30, CPZ 2/1, CMA 2/7
Park Plan Public mtg 1/18 6p HPL, Baseball reg 1/8 1-3, 1/21 10-12,
Met-Ed power outage 1/5 10a-2p

2 Organization: (2011 names and rates listed)

Appointments:

Chairman (Buckley), Vice-Chairman (Brandt)
Chairman of the Vacancy Board (Graybill)
Open Records Officer (Buckley)
Zoning Hearing Board 12-2014 (Eisenhour)
Municipal Authority 1-2017 (Graybill)
Elected Auditor 1-2014 (Painter)
COG Rep (Brandt), COG alt (Buckley)
EITCC Rep (Brandt)

Appointed Officials: (Paid)

Solicitor: Yost + Davidson 195/hr
Engineer: Rettew, 105/mtg
Sewage Enforcement Officer: Stoner
Zoning Officer: Parmer 40/hr
Asst Zoning Officer: Rettew
UCC Inspector: Comm. Code
Accountant: Diana Reed 100/hr

Employees:

Secretary/Asst Treas: Meyers (P/T) 17.56/Hr 35Hrs/wk
Treasurer/ Asst Sec: Kuntz (P/T) 14.89/Hr 12Hrs/wk
Road Master: Brandt (P/T) x Hr. Hrs/wk
Road Crew: Shope (F/T) 19.49/hr 4 daysx10Hrs/wk
Road Crew: Keeney (F/T) 16.23/Hr 4 daysx10Hrs/wk
Road Crew:(P/T) SL18/hr UL12/Hr Sn20/hr Trk100/hr
List:

Establish:

Depositories: Fulton, PLGIT, Wachovia/Wells Fargo,
PNC, Susquehanna, Commerce, and M & T)
Equipment Rentals Rates/Hr with Driver: Loader \$96;
Truck, \$70; Grader \$80; Truck Plow \$100
Tax Collector Rate: 3% of collected per/cap tax
Mileage Rate: 55.5cents/mi (2012 IRS Rate)
Treasurer Bond and Secretary Bond:1.5M

3 Routine Business: (Minutes and Reports):

- 3.1 **Public Comment** (NOT late agenda items, max: 5min p/p, 30min total), Recognize Guests
Jeff Reitz Light-Heigel P+K Planning module
- 3.2 Agenda Review: (Late submitted items will be deferred until next meeting unless approved for New Business. Plan Review items must be referred from Planning Commission.)
- 3.3 Supervisors Minutes – Dec 14
- 3.4 Expenditure Report - Jan 3
- 3.5 Treasurers Report – Dec 31, Actions for Treasurer:
- 3.6 Other Reports of Officials and Committees (not Agenda Items, these could be in writing.)
Solicitor, Engineer, Zoning Officer, ZHB, SEO, UCC, Tax Collector, Auditors, etc.,
 - 3.6.1 Subdivision and Engineering Fees Report
 - 3.6.2 OLDS /SEO Report:
 - 3.6.3 Minutes: PR 12/20
- 3.7 Correspondence and Communications: **LT mtg 1/17 9am, LVFC dinner 1/28 5p**
- 3.8 Items requiring Action before Next Meeting (not Agenda Items)

3.9 Road Master's Report

- 3.9.1 **TS Lee Road Repairs:** White Pine
- 3.9.2 Roundtop flooding (Irvin)
- 3.9.3 Old Hershey / I-76 guardrails (Book)
- 3.9.4 Kreider property – move pole

3.10 Chairman's Report

- 3.10.1 Act 147 EM Grant Appn 2011-2012 – rcd
- 3.10.2 Cell Phones
- 3.10.3 EIT: Keystone

4 Special Business: (these may have been advertised)

- 4.1 –

5 Old Business: (Excluding Plan Reviews)

- 5.1 **Park Land – Park Facilities Development Plan**, reimbursement to DCNR, sign, development plan, public meeting, Keener payment
- 5.2 **Flood Plain Map / Ordinance Update** – Engineer Shradley to DCC, DEP, FEMA 2/9, DCC reply 4/13, resubmitted changes
- 5.3 **Koser Bridge** – status update, bid prep, **new twp mgr**
- 5.4 DCPC – **Municipal Airport Hazard Overlay Ordinance - rcd**
- 5.5 **Audit Recommendations**

6 New Business: (Excluding Plan Reviews)

- 6.1 **Disaster declaration, Public Assistance**
- 6.2 Resolution To **Appoint Certified Public Accountants**
- 6.3 **EMC Nomination**

7 Planning/Zoning Reviews: (waivers, approvals, extensions- finalized after PC meeting)

- 7.1 –

8 Planning/Zoning Status Update:

(include all pending plans, approval deadlines, extensions, withdrawals, conditions)

- 8.1 **Creekside Meadows** - Final Plan Phase I Subdiv. Apprd 1/3/11, **need fin sec, P+RFIL, other conditions**
- 8.2 **Conewago Elementary School Expansion** - update
- 8.3 **Oak Ridge** – update, **no bldg permits pending DTMA approval**
- 8.4 **Hershey Free Church** - loc, plan reapproved 4/13/11, planning module, HOP
- 8.5 **Lehman** – Plan Review Waiver approved 4/13/11 subject to Solicitor approval of deed of conveyance + consolidation, r-o-w acceptance?

9 Executive Session (if needed)**10 Adjournment**

11 Future Meeting Items